

Incident Details - continued

When was the incident discovered?

By whom?

Is the property for which you are claiming also insured under another policy? YES/NO* If 'YES' please give details:

Name and Address of Insurance Company:

Postcode:

Policy Number:

Additional questions for theft, malicious damage, vandalism or accidental loss outside the home:

When were the Police notified?

Police Reference:

Address of Police Station:

Postcode:

Buildings

Estimated cost of repair: £

If you have obtained estimates please send them to us with this form.

Are you a tenant? YES/NO*

If 'YES', are you legally liable under an agreement for decorations or other repairs to the building? YES/NO*

If 'YES', please send a copy of the agreement to us with this form.

Contents

If any items were lost, damaged or stolen please complete below:-

Description of Items (including make and model number where appropriate)	Purchase Date	Purchase Price	Estimated Cost of Repair or Replacement
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Please send with this form any estimates for repair or replacement or the original purchase receipts.

* delete as appropriate

Full Details of Loss or Damage

Description of items (including make and model number where appropriate)	Purchase Date	Purchase Price	Replacement Cost

Please attach original purchase receipts where possible and forward at least two estimates for replacement.

(in the case of damage we require estimates for repair or a professional report confirming the items are damaged beyond repair).

If any photographs are available please attach.